

**University of Southern California**  
**Staff Assembly**  
**General Assembly Meeting**  
**Thursday, August 4, 2011**  
**TCC Rosen Room – University Park Campus –**  
*(Please silence all cell phones/pagers)*

**Present: Laura Aguilar, Evelyn Alva, Rachel Baeza, Linda Bazilian, Paul Biddlecomb, Robert Boyd, Frida Canono, Carolina Castillo, Robert Cuthill, Ingrid DeCook, Paul Flores, Lisa Gallegos, Syreeta Greene, Jennifer Hong, Tony Hong, Teresita Jamanila, Michelle Jones, Tracy Kerr, Alan Kita, Naomi Martinez, Ellen Miyasaki, Rick Scott, Linda Sturm, Mary Trujillo, Lorna Tureaud, Vicki Young, Marisela Zuniga**

**Absent: Monique Abeyta, Teri Adams, Steve Adcook, Noel Aguilar, Nicole Aguirre, Vivian Alegria, Shirley Beard-King, Desiree Brown, Allison Bryant, Carmen Carillo, Amy Cienfuegos, Cynthia Clayton, Rita Gonzales, Shannon Hinojosa, John Johnson, Dawn Kita, Christine Lavoie, Rachel Levy, Monica Morita, Si Nguyen, Joyce Perez, Gloria Reyes, Yolanda Rios, Wade Thompson-Harper, Margaret Turner, Gretchen Villaluz-Picazo, Jeanne Weiss, Susan Wiedem, Amy Yung**

**Call to Order:**

President Linda Bazilian called the meeting to order at 9:19 a.m. There was no quorum.

**President's Report – Linda Bazilian**

Linda Bazilian reported that Lisa Kofman, a long time USC employee and former member of Staff Assembly, had recently passed away. She also reported that things are pretty quiet on campus as the university prepares for the fall semester.

**Committee Reports**

**Communications – Naomi Martinez – Chair**

Naomi Martinez reported that the committee met after the last GA meeting. The committee continues to work on the Assembled Voice and Naomi asked for suggestions about articles to be placed in the upcoming issue. It was suggested that articles be placed in the AV regarding the recent changes to the Tuition Exchange benefit and to Lisa Kofman's passing.

**Compensation and Benefits – Michelle Jones – Chair**

Michelle Jones reported that the committee did not meet in July because they could not assemble a quorum. The committee will be looking into phased retirement so that staff members can be cross-trained before a person retires from his/her position. They will also be looking into the Early Retirement Resolution that was passed in 2007 so that phased retirement can be incorporated into this resolution. The committee will meet briefly after today's meeting.

**Environment – Linda Sturm – Chair**

Linda Sturm reported that the committee did not meet last month. The committee will have a table at the Safety Awareness Fair, which will be held on September 21 at UPC and September 28 at HSC.

**Rights and Responsibilities**

Linda Bazilian reported that Olabisi Carr has resigned from the university, so the Rights and Responsibilities Committee will need a new chair. She asked that the committee meet after the GA meeting to decide who the next chair will be.

**Rules and Elections – Lorna Tureaud – Chair**

The committee did not meet last month, but will meet after today's meeting. Lorna Tureaud did report that a few people need to be replaced in the assembly, and that nominations are still needed for the Staff Monthly Recognition Award. They will need a new person to get the certificates together as Ardell Nolan is no longer able to do it.

**Transportation – Lisa Gallegos – Chair**

Lisa Gallegos reported that Linda Norton, a representative from FAST, spoke to the Transportation Committee at their last meeting. FAST is an organization that tries to find and implement fast fixes to transportation issues in Los Angeles, such as having bike kiosks readily available to people as an alternative to using cars. They have a \$250,000 operating budget to which USC contributes \$25,000. An issue brought to the committee's attention is that the Galen Center will no longer book back-to-back graduations due to the extreme congestion it caused in PS2 and the surrounding area. It was also brought to the committee's attention that DPS vehicles are being parked in the red zone across the street from PSA, blocking the view at the intersection of McClintock Avenue and Downey Way.

**New Business:**

There was no new business.

**Next Meeting:**

Thursday, September 8, 2011 from 9:00 a.m.-10:30 a.m. Location: TCC Rosen Room, UPC Campus.

**Adjournment:**

The meeting adjourned at 10:20 a.m.

Minutes submitted by Robbie Boyd.

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