Michelle Jones, Staff Assembly President is serving her third term. Michelle served as president in 2005 and 2006. Current Staff Assembly members elect four governing officers each year. Jones is also a member of the Staff Club and the USC Black Staff and Faculty Caucus.

What keeps Michelle coming back to Staff Assembly? “It’s a great networking tool! I like meeting different people and knowing what they do on campus. I love being in the loop and knowing what’s going on within the university. During Staff Assembly meetings held at the beginning of the year, we conduct introductions. By the time we find out how long each person has been employed with the university, it’s like a thousand years of experience in the room. How exciting is that?”

A person may ask, “What exactly is Staff Assembly?” Well, Staff Assembly consists of approximately 60+ members from most, if not all, departments at USC. Meetings are held each month. There are six committees within Staff Assembly. Members sit on one of our six committees: environment, communications, rights and responsibilities, rules and elections, compensation and benefits, and transportation. Each

DID YOU KNOW... USC has an Incentive to own your own home in the USC Area

The USC Neighborhood Homeownership Program, providing economic incentives to USC employees to purchase homes in the community. Since it’s inception in 1996, the USC Neighborhood Homeownership Program has helped nearly 140 USC employees purchase homes near the university’s two campuses. It is available to all “benefits eligible” staff whom hold “benefits eligible” positions of at least 50 percent or more.

The USC Neighborhood Homeownership Program provides eligible employees with monthly payments totaling $50,000 or 20% of the home’s purchase price (whichever is less) over a seven year period. To receive this benefit, an
The Bulletin Board 2008

Have anything special to share? Send it here!! Staff.Assembly@usc.edu

2008 Staff Assembly Executive Committee

President                                Michelle Jones
Vice President                Jackie Mardirossian
Parliamentarian                  Ruth Scott-Wiliams
Secretary                                 Victoria Young

Lyons Center
Mid-semester special
Membership $40!
October 15 - December 15

PAC-10 Fitness Challenge
October 27-31, 2008
Find Out More!
www.usc.edu/recsports

USC Benefits Fair

University Park Campus:
Tuesday, October 28, 2008
in the VKC Courtyard

Health Sciences Campus:
Thursday, October 30, 2008 in
the HSC Quad

WATCH for increasing health
care costs - see your ben-
efits newsletter for details!

7.9% Kaiser Permanente
6.7% California Care
6.4% Pacific Care
6% USC Network

Open Enrollment
November 1, 2008 to
November 26, 2008

Save The Date:

STAFF APPRECIATION DAY!
Saturday, February 7, 2009

Photos (above and lower left): The 2008 Environmental Fair

USC’s Center for Work and Family Life
Book Club is pleased to welcome Dr. Warren Bennis to
speak and discuss the book, Judgement, co-authored by
Noel Tichy and Warren Bennis for the November 6, 2008,
Book Club.
Making USC A Fantastic Place to Work!

Even amidst the challenges our country is currently facing, USC administration is working diligently to make life at USC the best it can be.

As part of his annual goal setting and strategic planning process this past spring, Todd Dickey, Senior Vice President for Administration, charged his staff with prioritizing activities that positively impact the quality of life for all members of the university community. “Simply put, I want to make certain USC is a fantastic place to work, live and learn. I want this to be the type of workplace where all our staff and faculty love coming to work each day, where every student who comes here has a great experience.” Dickey said.

Among the highest priorities are initiatives involving campus safety and emergency preparedness. “Each day, every student, every employee, and every visitor to our campuses and the surrounding communities should feel safe and secure. The personal safety of the university community will always be on the top of my mind,” Dickey said.

Attention will also continue to be focused on developing and finalizing the Master Plan for the University Park campus. “In order to become the residential university we hope to be, we must work closely with our neighbors and business partners who share our vision for the campus and surrounding community. The revitalization of our neighborhood is, in part, dependent upon how safe our streets are day and night, and upon the availability of suitable housing, dining and retail operations, and other amenities. We need to provide a spark for the entrepreneurial investment that can bring about those changes.” Similar planning efforts will be conducted for the Health Sciences campus in the coming years.

Other key objectives that directly impact the quality of life for staff include activities that promote high ethical standards, sustainability, and wellness programs. “I think it’s important to foster an environment that supports personal well-being and personal fulfillment. As USC continues our transformation and evolution – as we establish loftier goals and become more uncompromising in our standards – it’s increasingly important that each of us be the very best we can be, day in and day out,” Dickey said.

In Case of A Disaster...

The university will dispatch the Campus Emergency Response Team, consisting of university employee volunteers, along with the emergency staff to take care of the immediate needs of the university community. To be a member, it takes completion of a 21-hour course including the final -- a simulated search-and-rescue and triage exercise. Just a week before the final and during the training topic on “terrorism on campus,” I was in the last few minutes for this past session at HSC when a minor earthquake shook most of southern California. All CERT-in-training promptly took cover under the desks as was covered in the first class. The emergency staff teaching the class then left promptly to be at their stations, while the class dispersed to their own offices. Although there was little or no damage to university buildings, by the time I returned to my home department -- my colleagues were outside wondering what to do, having evacuated themselves since I was not around as the Building Emergency Response Team member to tell them one way or the other. I thought that was funny. They did too.

I hope that in a major emergency, we all know what to do and that a good time to practice is for The Great Shake-out, the earthquake drill on November 13, 2008, at 10:00 am. After the drill, the CERT and the Medical Response Teams at UPC will be activated and conducting their exercise on and near Cromwell Field. Be prepared.
President’s Award for Staff Achievement

Each year all members of the USC community are invited to submit nominations for the President’s Award for Staff Achievement. The award is presented annually to a current, full-time member of the staff who has made outstanding contributions to the enhancement of USC. The award is presented by President Sample each spring at the Staff Recognition luncheon.

For 2008 that award recipient is Milton Young, animal Laboratory Supervisor, Department of Animal Resources Health Affairs. Milton exemplifies the type of steadfast, loyal employee who resides at the heart of the Trojan Family. For more than four decades, he has contributed enormously to laboratory animal research at USC, maintaining the highest level of animal care and an impeccable work ethic. His personal integrity has consistently reflected the very best that USC staff can be.

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(Continued, Page Ten)

Words From the President
(Continued from Page One)

The mission of Staff Assembly is to contribute to the success of the University of Southern California and to the growth and welfare of its staff employees. The Assembly shall be a fact-finding, deliberative, and consultative body, with authority to make studies, reports, and recommendations on all matters which have a significant bearing on the work and environment of the staff.

Staff recognition is very important. Each month, a nominated staff member receives a recognition award. In order for a staff member to receive this award, they have to be nominated by three staff, faculty and or students. Staff Assembly considers it an honor to distribute these awards to worthy candidates. Is there someone you’d like to nominate? Please visit the Staff Assembly website at www.usc.edu/org/staffassembly. Forward the completed form to Lorna Turead at mailcode 0912.

Did You Know...
(Continued from Page One)

eligible employee must purchase and occupy a single-family residence within the defined communities. The first payment will be made after approval of the Neighborhood Homeownership Program application, receipt of the final escrow settlement statement and verification that the employee has moved into the acquired home. Payments will continue, subject to the confirmation that the recipient: remains an eligible USC employee and continues to own and occupy the home, remains in good standing with the primary mortgage holder. Benefit payments are considered income and will be taxed accordingly.

The program is administered by the University Real Estate Office. For more information and applications go to www.usc.edu/admin/nhp or the Benefits office on UPC or the Personnel Department at HSC. The University reserves the right to alter or discontinue the Neighborhood Homeownership program at any time.
The Campus Safety Awareness Fair sponsored by USC Department of Public Safety, USC Fire Safety, and USC Staff Assembly was held on Wednesday, September 17, 2008, from 10:00 am to 2:00 pm on Trousdale Parkway. The fair featured an earthquake simulator (lots of screams were heard); California Highway Patrol crash car; medical supplies; emergency preparedness kits (available for purchase); and fire extinguishers (available for purchase). Hot topics included: hazing, sexual assault, hate crimes, identify theft, drug abuse, alcohol abuse, earthquake preparedness and fire safety. Vendors present were: Los Angeles Police Department, Los Angeles Fire Department (paramedics, hook and ladder), California Highway Patrol, Lo-Jack Corporation, USC Campus Cruiser, USC Center for Women and Men, USC Fire Safety and Emergency Planning, Lesbian Gay Bisexual Transgender Club, SOS Products, Ready America, Community Emergency Response Team, and Marks Brothers Fire Extinguisher Company.

This was the first year that USC Staff Assembly was a co-sponsor and the event was so well orchestrated with all three organizations that USC Staff Assembly has been invited back for the next year event. Thank you Department of Public Safety and Fire Safety. We look forward to working with you next year. Our Staff Assembly volunteers (thank you each and everyone of you) were the “meet and to assist with the sign in, provide and deliver lunches, and just be there for any questions. Prior to the event, it was the responsibility of the Environment Committee (Sonya Black, Linda Bazilian, Giovanna Carrera, Phyllis Lemons, and Tessie Jamaila) to coordinate the designing of the flyer, putting an ad in the Daily Trojan, putting a notice on the USC web page, ordering the lunches and sending out a general email message to all staff, all students, and all faculty announcing the event. It took a lot of man/woman hours to get this done and because everyone was on board and willing to devote the necessary time, it was a huge success. We look forward to seeing you there next year!
2008 has been a challenging year even for the Communications Committee. The priority of each member is their own work commitment and as a result of changing job responsibilities have had some turn over on our committee over the last few months.

We have a committee of very dedicated employees that squeeze time out of their busy schedules to try make communication for staff on campus a little easier. While we work together we have leaders in each of our responsibilities. Tony Mazza is our staff photographer and historian. Gloria Gamboa responds to email from the web pages. Sue Wiedem is our secretary. Wendy Cook and Delfina Candeleria handle Open Forums. Barbara Lewis was in charge of the first Assembled Voice for the first six months of 2008. Dawn Kita was in charge of the Web pages for staff assembly of the Assembled World Wide Web page, the Staff Assembly mailing list, and publicizes Staff Assembly Events.

We would like to see one more Assembled of 2008. Dawn Kita, member and now volunteer.

The Communications Committee is responsible for publishing the quarterly newsletter, the Assembled Voice, as well as planning and coordinating any Open Forums on the Health Sciences and University Park Campuses. In addition, this committee maintains the Staff Assembly world-wide-web page, the Staff Assembly mailing list, and publicizes Staff Assembly Events.

The Compensation and Benefits Committee is charged with monitoring and reporting staff concerns regarding university staff compensation and benefits issues. To that end, the committee is looking into a couple of concerns brought to our attention; particularly the recent changes with the Staff Compensation Administration Guidelines.

As an update, Veronica Pete resigned from the Staff Assembly in July 2008 to reap the rewards of her impending retirement from the University. Congratulations Veronica! Lisa Escobar was asked to chair this committee for the rest of the calendar year.

Update on our sick and vacation days buy back and donation project:

After extensive research and comparing twenty peer and peer-aspirant universities, we found that none had a sick day donation policy and only two had a policy on vacation donation. We also found that none had a policy on buying back sick days and only two had a vacation buy back policy. We then compared USC’s vacation accrual and maximum to the twenty universities and saw that USC is in line with or better. In view of these findings, the committee has decided to re-direct its focus to sick day accrual maximum.

More “did you know facts” about your compensation and benefits.

Compensation 101 coming soon through the Professional Development Program. Learn the facts and myths of compensation at USC and what it means to you.

The Office of Continuing Education and Summer Programs offers a variety of summer programs for middle to high school girls and boys. Your student can experience living and learning on the and oceanography, and discover what architecture and design are all about. Visit the web site

It was like being the mother of the bride and so filled with anxiety as the momentous day approached. Would the flowers (balloons) arrive on time? Would there be enough wedding cake (boxed lunches), tables and chairs for the guests (environmental vendors)? Would the guests find the correct entrance? Would there be sufficient parking spaces for the guests? As it turned out, the 2008 Environment Fair held on April 28, 2008 on Trousdale Parkway was a huge success even though it was one of the sunniest and warmest days in weeks. Thanks to Purchasing Services, there was a supply of water that they generously provided so that we all kept as cool as we could under the circumstances. Some of the vendors had their own canopies and were quite comfortable despite the warm weather. Some of the highlights were plants and flowers from AAA Petal Pushers, a hybrid natural gas car from Galpin Motors, biodegradable plates and cups from California Recycles, “USC” reusable shopping bags from Facilities Maintenance Services, electric golf cart from Meza Golf Carts, food services presented by USC Hospitality, and a hybrid car from Transportation. Two student organizations (CalPIRG and Environment First) joined us again this year.

Purchasing Services on the Health Sciences Campus (the Quad) held their own Environment Fair on April 22, 2008, Earth Day, with representatives from VWR Scientific, a company that provides supplies to the University researchers. VWR exhibited their “green” inventory. E-Waste collection coincided with both Environment Fairs.
The Rights and Responsibilities Committee monitors and makes recommendations regarding the Staff Handbook, and any other publications with policies that affect the staff. In addition, the committee monitors issues related to staff development, sexual harassment, and staff grievances as well as promoting the recognition of staff as valuable, responsible members of the university community.

This year our committee has been studying the potential advantages of mandatory Employment Practices training through Professional Development. This training can be a valuable tool to supervisors, both staff and faculty, new to the University or new to their supervisory duties.

As a result, the Staff Assembly has recently passed a resolution recommending mandatory Employment Practices training for both staff and faculty supervisors who supervise staff. The resolution follows:

*University of Southern California Staff Assembly*

**Proposal to recommend requirement for Employment Practices Training to be taken by employees who supervise.**

Whereas the University of Southern California prides itself as being the largest private employer in the city of Los Angeles, and

Whereas the University of Southern California holds as a vital principle the importance of fair, equal and just treatment of all employees, and

Whereas the university has established through its Professional Development Department the Employment Practices: Part I and Employment Practices: Part II training classes, and

Whereas the university operates with a

**The Rules and Election Committee is responsible for reviewing and recommending changes to the Constitution, By-Laws and Standard Operating Procedures of the Staff Assembly.** The committee conducts the nomination and election process for the assembly as well as the election of officers. The committee monitors the Assembly’s attendance, maintains the official membership list, and is responsible for filling vacant seats. The committee also selects the Staff Monthly Recognition Award recipient in conjunction with the Staff Club.

The on-line Staff Assembly election process has allowed us to reach a larger number of staff members based on increased participation in the election process. With this process in place we are able to get election results immediately.

One of the most enjoyable responsibilities of the committee is the selection of the Staff Assembly Recognition Award recipient in conjunction with the Staff Club. Three nominations must be submitted for consideration. These nominations can be submitted from Faculty, Staff and Students at the University. The nomination form is available on the Staff Assembly website or by contacting me at tureaud@usc.edu. You are encouraged to nominate deserving coworkers. Any suggestions on approving the process are welcomed.

The recommendations and accomplishments of the Staff Assembly are strongly respected by the campus community. Members of the assembly participate in focus groups and offer valuable research and input related to staff concerns. Please contact the Staff Assembly if you have questions or concerns.

**Did You Know....**

November 13th at 10 a.m. is the Great ShakeOut Earthquake Drill USC urging members of the Trojan Family to sign up at www.shakeout.org.
Communications Continued

be able to make some recommendations regarding communicating with staff from it.

We are looking for people who would like to write articles, help put together the newsletter, or are interested in updating our web pages. Please come help! If you would like to volunteer we would love to hear from you!

Over 200 people came out at the open forum for the “USC Master Plan” to see and hear what is going on at UPC USC. This was the largest presentation that Capital planning had made to date on the Master Plan. Staff are interested and invested in what is going on at USC!

This paper is our second Assembled Voice of the year. Thank you Sonya Black, Ellen Miyaski and Naomi Martinez for all of your help with this issue!

Tony Mazza has taken some amazing pictures at events and staff assembly meetings that you will see in this publication and on our web pages soon.

I would like to thank each member of this committee for their commitment, passion to serve, and for giving of their unique abilities for staff at USC. It’s an amazing team to work with.

Should you have any questions or concerns to bring to this committee, please do not hesitate to contact any of the committee members or visit us at www.usc.edu/org/staffassembly. We want to hear from you!

Comp & Benefits Continued

site at www.usc.edu/dept/admissions/programs/summer.

When you retire after age 55 with 10 years of service, the Emeriti Center will give you a “gold card”. Some of the benefits of the card are courtesy USC parking, 10% discount at the Bookstore, library privileges, keeping your USC email address, campus directory listing, and more. For more information, visit the Emeriti Center’ web site at www.usc.edu/emeriticenter.

The Center for Work and Family Life is dedicated to helping you maintain a balance between your personal and professional lives. Some of the services available are: counseling, health promotion and wellness programs, management and departmental consultation, family and dependent care, plus much more. This is another great benefit, so keep the Center in mind and check out their web site at www.usc.edu/worklife.

The Compensation and Benefits Committee wants to hear from you. Please do not hesitate to contact any committee member with questions and concerns.

Environment Continued

(HSC, the Quad, 4/22; UPC, Parking Lot 1, 4/28). I want to personally thank all of those individuals who assisted the Committee in accomplishing this formidable task especially, Linda Bazilian (we were practically inseparable during the last two weeks), Michelle Jones for answering my frantic phone calls and providing the calm that I needed (as well as drinks and ice on game day), and Jane Bartlett for her knowledge and great sense of humor when I called upon her for assistance.

The University has switched from the Flexcar to the ZipCar. Information about this unique car sharing service can be found at http://transportation.usc.edu/zipcar_new.aspx.

Thanks to all of you who provided myself and the committee members with the opportunity of serving the university community.

Rights & Responsibilities Continued

decentralized Personnel function which leads to expanded responsibilities for supervisors, and

Whereas supervisors need to have knowledge of consistent best practices and standards across the university community, and

Whereas completion of the aforementioned training classes by supervisors benefits the university as an employer by identifying and minimizing behavior which may lead to legal actions, and

Whereas completion of the aforementioned training classes by supervisors also benefits university employees by advancing a fair, just, and legal, work environment,

Be it therefore resolved that the Staff Assembly of the University of Southern California requests the university to require the completion of both the Employment Practices: Part I and Employment Practices: Part II training classes by all staff and faculty employees within six months of their assuming responsibility for supervising staff employees.

Transportation Continued

allowing disabled riders to board first. We also campaigned for the installation of two planters near a wheelchair ramp between the Radisson Hotel and University Gardens Building to prevent cars from driving onto the sidewalk. The planters are on order and we hope they will be installed soon.

Contact Information: Lou Nieto, nieto@usc.edu

AND DO YOU KNOW...
The Radisson on Figueroa has a special USC Reservation hotline and a special USC rate (213) 748-5266, USC rate - $139.
FROM THE DESK OF THE STAFF CLUB PRESIDENT

Wade Thompson-Harper, 2008 University Staff Club President

Greeting from the University Staff Club, We hope that you have had a wonderful and successful beginning of the Fall 2008 Semester.

The Staff Club is going to have an exciting year. We will be continuing to bring you the best functions to make sure that the staff can come together in a leisure atmosphere and also network with each other. This year we are going to have our annual holiday party, a trip to Las Vegas as well as another cruise to Baja Mexico. We will also be instrumental in the Staff Recognition Program along with the University Administration. Those of you that will be completing your 5 year increments will be getting information from the University and your award for your accomplishment.

Our committees are very busy taking care of the business you have elected us to do. Communication committee will be sending out our newsletter soon, the Technology committee is working on upgrading our website, social is putting together some wonderful functions for you, nomination and elections keeps our board strong, ways and means is working on some great raffle items for you and staff recognition will be in full swing in the spring time.

Those of you who are Staff Club members, there is still time to recruit members and win the membership drive at the end of this year. The success of the Staff Club depends on you and those who become apart of it. So, please try to recruit as many people as you can for the club.

If you are looking to get more information from or about the Staff Club, our link is www.usc.edu/staffclub.

Good luck with the Fall Semester.
**FLU SHOTS available FREE OF CHARGE to USC Network members!**

Influenza vaccinations are highly recommended for those working in the health fields and close setting (schools/colleges). Many experts suggest getting the flu vaccine before the Thanksgiving holiday, since the entire holiday season is filled with hugs, kisses, and close contact, realistically -- getting vaccinated NOW makes the most sense! However, if you’re a procrastinator, getting your flu shot is still worth the effort any time during flu season, which may last from October to May.

**USC Pharmacy (UPC)**
3601 Trousdale Parkway, STU 101 (213) 740-2738
Walk-ins welcome
Monday-Friday, 10 am to 5 pm

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<td>USC Network Employees with USC Network Insurance Card and ID:</td>
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Also available are the flu mist vaccinations:

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**USC Medical Plaza Pharmacy (HSC)**
1510 San Pablo Street, HCC 144 (323) 442-5770
Appointments preferred
Monday-Friday, 10 am-12 noon, 2 pm to 5 pm

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**President’s Award...**
(Continued from Page One)

Milton’s many years of devoted service have facilitated the work of generations of faculty scientists. The success of many long-term studies has been built on the foundation of his extraordinary diligence and support. His dedicated service has included personally caring for baby mice during holidays and meeting shipments of animals at all hours of the day and night.

Since 1994, he has served as supervisor for all animal research facilities on the University Park campus, inspiring the staff around him to meet the highest standards and acquiring the full confidence of the faculty investigators he supports. Milton was instrumental in the university’s obtaining its first accreditation by the Association for Assessment and Accreditation of Laboratory Animal Care (AAALAC), a certification required for both federal and private funding for medical research, and has helped ensure continued accreditation during his tenure.

Milton carries on the Trojan spirit of community service through his volunteer work on weekends with at-risk neighborhood youth through the “Glory Kids” program.

The University of Southern California is pleased to recognize the outstanding service of Milton Young with the 2008 President’s Award for Staff Achievement.

**USC’s New Healthy Trojans Wellness Website**
http://wellness.usc.edu

The Healthy Trojans website is a new free online wellness resource for the USC community. Its purpose is to increase faculty, staff, and student awareness of the various health and wellness related programs and services available right here at USC. So take this opportunity to integrate wellness into your daily life and reap the benefits to your body, mind and spirit.

Topics include: Emotional and Social Health, Physical Wellness, Spirituality, Work/Family, Policies and Programs

Research at USC: Whether you are looking for a weight loss group, a place to swim, ways to reduce stress, or healthy lunch foods on campus -USC has something for you! Visit the new wellness website at http://wellness.usc.edu

For questions about the wellness website or for information on wellness programs and resources at USC call the USC Center for Work and Family Life at (213) 821-0800.
Staff Assembly and Staff Club

Staff Monthly Recognition Award and Nomination Form

There are many individuals at USC whose constant and dedicated service makes a genuine contribution to the quality of life at the University. To recognize these extraordinary people for their job performance, the Staff Assembly and the Staff Club jointly offer public recognition and honor to these staff members. For this reason, the Staff Monthly Recognition Award was instituted at USC in 1986.

The Award is presented to the recipient at the Staff Assembly general meeting. Each recipient receives a check from the USC Staff Club and a framed certificate of appreciation from the Staff Assembly signed by USC President Steven B. Sample and the Presidents of the Staff Assembly and the USC Staff Club. Public recognition is provided through The Assembled Voice.

What is the Criteria?

✓ Any USC benefits eligible staff employed a minimum of 50%.
✓ Demonstration of exemplary job performance including but not limited to:
  1. Dedication and willingness to assist in problem solving beyond their job requirements (i.e. “going the extra mile”);
  2. A positive attitude and generally cheerful disposition; and
  3. Sharing of personal expertise to enhance the University environment.
✓ At least three (3) letters of recommendation.
✓ Not having received this award in the past.

How to Nominate?

☐ Complete the form below or get one from the Staff Assembly’s web site: www.usc.edu/org/staffassembly.

☐ Attach a letter providing all necessary information to support your nomination or write your letter on the reverse side.

☐ Ask two (2) others to support your nominee by also writing a letter. Nomination must include at least one recommendation from faculty or staff.

☐ Submit the materials to: Lorna Tureaud JHH 104 MC 0912

Nominations are held for two years

Award Nomination Form

I would like to nominate the following individual for the Staff Monthly Recognition Award.

Name: ___________________________ Department: ___________________________

Position: ___________________________ Dept. Telephone: ___________________________

Supervisor/Department Head: ________________________________________________

The reasons for my recommendation are supported in the attached letter or written on the reverse side.

I am: ☐ Staff ☐ Faculty ☐ Student ☐ Alumni

Submitted By: ___________________________ Date: ___________________________

Campus Address: ___________________________ MC: ______ Campus Telephone: ___________________________
## Staff Monthly Recognition Awards

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<th>Month</th>
<th>March 2008</th>
<th>April 2008</th>
<th>May 2008</th>
<th>June 2008</th>
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<td></td>
<td><strong>Henry Valencia Jr.</strong>&lt;br&gt;Project Specialist&lt;br&gt;Occupational &amp; Environmental Health&lt;br&gt;Keck School of Medicine</td>
<td><strong>Tony Rivera</strong>&lt;br&gt;Courier&lt;br&gt;USC Care&lt;br&gt;Administration &amp; Finance&lt;br&gt;Keck School of Medicine</td>
<td><strong>Priscilla Hernandez</strong>&lt;br&gt;Business Manager&lt;br&gt;Marshall School of Business</td>
<td><strong>Joe Chavira</strong>&lt;br&gt;Tram Driver&lt;br&gt;Transportation&lt;br&gt;TrojanServices</td>
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<td><strong>Lidyann Diaz</strong>&lt;br&gt;Member Services Representative&lt;br&gt;USC Credit Union</td>
<td><strong>Patty Smith</strong>&lt;br&gt;Computer Services Consultant II&lt;br&gt;Information Technology Services</td>
<td><strong>Fanny Cisneros</strong>&lt;br&gt;Student Services Advisor&lt;br&gt;Political Science&lt;br&gt;College of Letters Arts and Sciences</td>
<td><strong>Damian De La Torre</strong>&lt;br&gt;Accountant II&lt;br&gt;Dean’s Support Staff&lt;br&gt;Keck School of Medicine</td>
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**USC Staff Assembly**

[website](www.usc.edu/org/staffassembly)

[staff.assembly@usc.edu](mailto:staff.assembly@usc.edu)

Wendy Cook, Communications Chair

PED 130A MC 0656