

USC Staff Assembly General Assembly Meeting Minutes

Date: January 5, 2006

Location: UPC – VKC 100

Present: Noemi Adalin, Evelyn Alva, Octavio Avila, Steve Barnhart, Jane Bartlett, Bob Cuthill, Ingrid DeCook, Paul Flores, Rita Gonzales, Stan Henderson, Erika Jimenez, Michelle Jones, Dawn Kita, Lisa Kofman, BaShai Lagarde, Linda Lewis, Lois Nishimoto, Georgina Nuttall, Bryan Ortiz, Joyce Perez, Veronica Pete, Gloria Reyes, Marty Ruggles, Rick Scott, Ruth Scott-Williams, Christopher Stephan, Rosemarie Tellez, Wyman Thomas, Mary Trujillo, Pamela Wallace-Thompson, Denise Wiegel, and Amy Yung

Absent: Josie Amescua, Corliss Bennett, Tim Boston, Denise Campbell, Delfina Candelaria, Wendy Cook, Betty Davis, Lisa Gallegos, Shannon Hinojosa, Ruth Johnson, Shirley Johnson, Jackie Mardirossian, Ellen Miyasaki, Ardell Nolan, Claudia Ortega, Irene Ortiz, Chris Schweska, Ana Serrano, Lori Suarez, Wade Thompson-Harper, James Vasquez, Melvin Walker, Carolyn Ward, and Steve Wilson

Call to Order: A quorum being present, President Michelle Jones called the meeting to order at 9:02 a.m.

Approval of November 3, 2005 General Assembly Minutes: On motion by Veronica Pete seconded by Rita Gonzales, the minutes of the November 3, 2005 meeting of the Staff Assembly were approved with minor corrections.

Approval of December 1, 2005 General Assembly Minutes: On motion by Marty Ruggles seconded by Denise Wiegel, the minutes of the December 1, 2005 meeting of the Staff Assembly were approved with minor corrections.

Staff Monthly Recognition Award: The Monthly Staff Recognition Award was presented to Nisie Teeter of KUSC who was introduced by Pablo Garcia, Director of Engineering and Operations for KUSC Radio. Mr. Garcia informed the Assembly that Nisie started work for KUSC as an Electrical Engineering student, left the university after graduation, and then returned. She is a terrific asset to KUSC and sometimes tells him what to do, but always with a smile. Mr. Garcia also introduced Mr. Eric DeWeese, the General Manager of KUSC. After presentation of the recognition plaque by President Michelle Jones and the recognition award of \$100 by Staff Club President Denise Wiegel, Ms. Teeter thanked her boss and colleagues for nominating her for the award and the Staff Assembly for selecting her as well as all of the work done by it on behalf of the staff of the university.

Associate Sr. Vice President for Administration, Janis McEldowney: Janis wished everyone a Happy New Year but didn't have anything specific to report at this time.

Personnel Council Report, Awilda Bregand: Awilda likewise wished everyone a Happy New Year. The first meeting of the Personnel Council for 2006 took place the previous Wednesday. She anticipates having something to report at the next meeting.

President's Report, Michelle Jones: Michelle reported briefly about her attendance at the Rose Bowl game as part of the President's party. The Texas fans were extremely friendly, hospitable, and well-behaved.

Committee Reports:

Communications - Rita Gonzales: Rita reported that the committee's goal for the year is again to produce three (3) copies of the Assembled Voice newsletter as they did last year. The committee feels that summer vacations make producing a fourth issue for the summer months unrealistic. The committee will inform the Assembly of the submission deadlines after it's first meeting. She encouraged members to submit articles. She also asked the members to review the Web site and give any corrections to the committee.

Compensation and Benefits - Evelyn Alva: Evelyn wished everyone a Happy New Year and informed the Assembly that she was pleased to have several returning members on the committee which continuity will benefit the work they're doing on several issues.

Environment - Joyce Perez: Joyce wished everyone a Happy New Year and highlighted the Environment Fairs which will be taking place in April. She thanked the members of the Assembly for their help with last year's events and solicited even more assistance with the physical set up for this year's Fair.

Rules and Elections – Steven Barnhart: Steve wished everyone a Happy New Year and indicated the priorities for the committee for 2006. First, they will be working on refining and improving the successful on-line Staff Assembly voting process inaugurated in 2005. In addition, he stressed the importance of generating nominations for the Staff Monthly Recognition Award and encouraged members to make nominations. The committee will also be reviewing the Standard Operating Procedures and actively identifying future Staff Assembly officers.

Transportation - Wade Thompson-Harper: In the absence of Wade and his Vice Chairman, there was no report from the Transportation Committee.

Rights and Responsibilities - Ruth Scott-Williams: Ruth wished everyone a Happy New Year and expressed her appreciation for having motivated committee members this year. Delfina Candelaria will be her Vice Chair and the committee will have its first meeting on January 17th. The committee currently has three (3) major issues they will be working on.

Self Introductions: The members of the Assembly individually introduced themselves indicating their name, their employing department, and the number of years they've worked at the university (the range is from three (3) years to thirty-three (33) years). During this time, Veronica Pete asked for a moment of personal privilege to thank members of the Assembly for their various expressions of sympathy, condolence, and other kindnesses on the event of the recent death of her mother.

Next Meeting: Michelle announced that the next meeting will be held on Thursday, February 2, 2006 at a location to be announced later.

Adjournment to Committees: Without objections on motion by Steve Barnhart seconded by Pam Wallace-Thompson, the Assembly adjourned to meet as committees at 9:40 a.m.

Minutes submitted by: Steven Barnhart (Parliamentarian) in Secretary Jackie Mardirossian's absence