University of Southern California Staff Assembly
General Assembly Meeting
Thursday, October 5, 2017
MCH 156, HSC

Present:
Pending

Absent:
Pending

Call to Order:
President Jeffrey De Caen called the meeting to order at 10:08am.

September Staff Recognition Award:
Jeff introduced October awardee Becky O’Neal, Operations Manager, GIM-PAT, Keck School of Medicine, and Asima Kachroo, Program Specialist, GIM-PAT, Keck School of Medicine, who shared some of the kind things Becky’s nominators said about her. Jeff presented Becky with a certificate signed by the Presidents of the Staff Assembly, Staff Club, and University. Jeff then presented Becky with an award letter for one free month of parking, courtesy of USC Transportation, and introduced Wade Thompson-Harper, who presented Becky with a check in the amount of $100 on behalf of the USC Staff Club.

Approval of Minutes:
Vice President Gabe Badillo coordinated the approval of September’s General Assembly meeting minutes, which had been distributed to Assembly members in advance of the meeting. On a motion by James Johnston (seconded by Vicki Young), the meeting minutes of September 14, 2017 were unanimously approved as corrected.

Guest Speaker #1:
Steve Goldfarb, Senior Coordinator, Emergency Planning and Business Continuity
Steve updated the Assembly on the recent “active shooter” incident at Fertitta Hall (no shooter present), including lessons learned. The LAPD response time was <3 mins. Steve also mentioned that the annual USC Shakeout will be on 10/19 at 10:19am; everyone should drop, cover and hold on. Steve said the Emergency Preparedness Fair at UPC was a great success and thanked the Assembly for their partnership and support; they are hoping to have one at HSC in the Spring. Steve reminded anyone interested in safety training, videos, etc. to visit their website: http://safety.usc.edu.

Guest Speaker #2:
Prateek Bhatia, Associate VP for Health Plans
USC Health Plan Updates for 2018: USC Trojan Care EPO – new. Other plans largely the same as last year.
Introducing “with incentives” category as a way to lower rates by $65 (all plans): $40/month off if you get health assessments (website) and screening (physical) once annually; $25/month Tobacco/nicotine free incentive [both need to be completed during open enrollment, physical by March]. Additional $10 off doctor visit copays if your Primary Care Physician (PCP) is in the USC Trojan Care EPO plan. All staff will be required to select/confirm a plan or waive coverage during open enrollment – not doing anything will result in you being
assigned all the options (you are a smoker, you do want vision care, etc.). Prateek will provide his presentation to Jeff for distribution to the Assembly. Visit: http://openenrollment.usc.edu

**Guest Speaker #3:**
**Dr. Gloria Chiu, Director of Optometry Service, USC Roski Eye Institute Report**
Dr. Chiu described that the Dept. of Ophthalmology has five clinics, and are opening a new eye clinic/store at the University Village across from Starbucks (10am-7pm, seven days a week), and two hours of parking are validated with purchase. Gloria also described the new three-tier option in vision services with the new healthcare programs for 2018.

**Awilda Bregand:**
Awilda shared that the USC Staff Pulse survey is coming back. Details will be sent at a future date.

**Staff Retirement Association (SRA) update: Bill Givens**
The SRA recently toured Fertitta Hall, and will be touring the LA Times Building next week. A climate change lecture series is happening in the fishbowl for the next six weeks or so, and a Medicare Part D workshop is being presented in the coming weeks. Bill described a number of future lectures and tours that are coming up; check the emeriti center website for more information: http://emeriti.usc.edu.

**Committee Updates:**
**Communications – Lali Acuna, Chair**
Lali and her committee will be working with Rules and Elections to promote the upcoming elections.

**Compensation and Benefits – James Johnston, Chair**
The staff member who’s been having trouble was granted an exception and got her gold card! James and his committee will be working with Awilda to see if they can clear up the confusing website language regarding employee benefits during leave.

**Environment and Safety – Naomi Martinez, Chair**
The Emergency prep fair was a great success! Committee will be trying to get together to see how event can be improved, possibly offered in spring.

**Rights & Responsibilities – Angela Walker, Chair**
Staff member concerned about duo authentication (call me) option possibly being discontinued, what options there are, reimbursements for personal phone use, etc. Tokens will be provided by the CIO for heavy users, but unclear about who is bearing the cost for those?

**Transportation – Ted Low, Chair**
A request to change the structure/entrance names back to what they were was denied; next CRB meeting on October 27 in McCarthy Way Structure at 2:00pm.

**Next Meeting Reminder:**
Thursday, November 2, 2017 @ University Park Campus from 9:00-10:30am (Location TBD)

**Adjournment:**
A motion to adjourn was made by Rita Gonzalez and was seconded by James Johnston. The meeting adjourned at 11:35am.

Minutes submitted by Secretary David Donovan.