USC Staff Assembly

University of Southern California Staff Assembly General Assembly Meeting Minutes Friday, September 30, 2022, 9:30AM – 11AM PT Zoom Session

	5 (44)	
1	Present (44):	NA C NI C
2	Abbott, Zarita	Martinez, Naomi
3	Acuna, Lali	Mitchell-Huizar, Nichelle
4	Agraz-Sanchez, Elizabeth	Moe, Kristine
5	Andalon, Tiffany	Nielson, Holly
6	Arroyo, Stephanie	Ochoa-Springer, Liliana
7	Azarraga, Arlene	Patterson, Stacy
8	Bartlett, Amber	Portero, Yanara
9	Bonagofsky, Kathleen	Randle, Kelley
10	Brown, Amber	Sanabria, Pilar
11	Caballero, Marc	Sandhu, Juggy
12	Coles, Richard	Schroth, Richard
13	Culpepper, Kristi	Smith, Corinne
14	Decker, Amanda	Smith, Shamae
15	DeMartini, John	Sommer, Russ
16	Gallegos, Robert	Stender, Cynthia
17	Hernandez, Irma	Sy, Dan
18	Holdren, Sarah	Taylor, Bernice
19	Jebavy, Erin	Turner, Philip
20	Jones, Michelle	Villanueva Padilla, Jeanette
21	Kita, Dawn	Yang, William
22	Livermore, Shanna	Yeghnanyan, Stella
23	Mardirossian, Jackie	Zamora, Grace
24		
25	Absent (14):	
26	Abrams, Mayra	De La Rosa, April
27	Acosta, Dulce	Diaz, Anabel
28	Adams, Sam	Gallegos, Lisa (21-23, Chair)
29	Alexander, Sarah	Gallegos, Lisa (22-24)
30	Arthur, Stacey	Martinez, George
31	Brown, JaBari	Salazar, Nelida
32	Corbett, Kevin	Zuniga, Jeremy
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34	Guest (106)	

Call to Order: President Kristi Culpepper called the meeting to order at 9:30 AM. 36 37 38 President Culpepper welcomed the 2022-2023 Staff Assembly body reviewed the agenda and addressed the USC Unifying Values by highlighting excellence. 39 40 **Approval of Minutes:** 41 The meeting minutes were posted. 42 One correction was submitted. University Club dues should be \$25 per month. 43 44 45 Does anyone have any other corrections? 46 47 We need a motion to accept the meeting minutes as corrected. Motion made by Jackie 48 Mardirossian to accept the meeting minutes as presented and seconded by Michelle 49 Jones. 50 All in favor say aye, opposed say nay, abstentions? The motion was passed by 51 unanimous voice consent (No-0, Abstain-0). 52 53 September 2022 Staff Assembly Monthly Recognition Award 54 Congratulations to Frank Chang, Registrar Enrollment Services Academic Records and 55 Registrar 56 57 *We are seeking nominations *Please nominate a USC Staff member for the USC 58 Staff Assembly and University Staff Club Monthly Recognition Award. For more details: 59 https://staffassembly.usc.edu/awards-scholarship/monthly-recognition-scholarships/ 60 61 Are you a full-time TAB eligible USC staff member enrolled (or will be) in a degree 62 program during Fall 2023? Apply for the USC Staff Assembly Scholarship. Due June 1, 63 2023 at 11:45pm For more details: https://staffassembly.usc.edu/scholarships/ 64 65 2022-2023 Staff Assembly Scholarship Winners 66 Congratulations to: 67 Serina Bravo 68 Student Program Advisor, Law G&IP, Gould School of Law 69 Doctorate of Education Higher Education Administration, Rossier School of Education 70 71

Financial Analyst, Dornsife College of Letters, Arts, and Sciences

Master of Science, Business Analytics, Marshall School of Business

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74 75 Kohyun Choi

/6	Andrea Escalante		
77	Director of Engineering Services, Facilities Planning Management		
78	Master of Real Estate Development, Sol Price School of Public Policy		
79			
80	Andrea Leal		
81	Student Services Advisor, Dornsife College of Letters, Arts, and Sciences		
82	Master in Educational Counseling, Rossier School of Education		
83			
84	Trenton Mendenhall		
85	Program Manager, 1726 Amp Ops, Keck Hospital of USC		
86	Doctor of Education in Change Leadership, Rossier School of Education		
87	Mathadia Dada		
88	Katherine Rocha		
89	Academic Program Specialist-Graduate and Postdoctoral Education, Pharmacy Other Administration Office		
90 91	Master of Education, Postsecondary Administration and Student Affairs, Rossier School		
92	of Education		
93	of Eddcation		
94	Susan Zhang		
95	Graduate Academic Advisor, Annenberg School of Communications and Journalism		
96	Master of Business Administration, Marshall School of Business		
97	, , , , , , , , , , , , , , , , , , ,		
98	Guest Speakers		
99	WorkWell Center - Julie Chobdee, Health and Wellbeing Program Manager		
100	https://workwell.usc.edu/		
101	 Shared services, USC Healthy Campus, resources and programs as well as how 		
102	to get involved		
103	 Services are free 		
104	 Health and wellbeing 		
105	 Counseling 		
106	o Coaching		
107	o Consulting		
108	o Talks and groups		
109	 Reach out to Julie Chobdee to get involved in USC Healthy Campus 		
110	Healthy campus survey "" "" "" "" "" ""		
111	 https://usc.qualtrics.com/jfe/form/SV_bqJABdnzYwLpXiC?Q_CHL= 		
112	gr - Open until Opt 24st		
113	 Open until Oct 21st Contact information 		
114			
115	 Lara Hilton: Ihilton@usc.edu 		

116	 Julie Chobdee: jchobdee@usc.edu
117	Programs
118	 Fight On! Football Wellness Challenge – sign up now!:
119	https://workwell.usc.edu/events/fight-on-football-wellness-challenge/
120	 Parent Connect
121	Every Wed from 12:15-1PM
122	 Place to share benefits, resources, and have a community
123	 Open to faculty and staff
124	 No registration required
125	o Consultants-on-Call
126	Confidential
127	Experts on human behavior in the workplace
128	 Resource Directory
129	Health & Well-being Resource Directory:
130	https://workwell.usc.edu/wp-content/uploads/2022/03/HWB-
131	Resource-Directory-030922.pdf
132	 WorkWell Guide
133	 Available on website
134	For all employees
135	 WorkWell Guide: https://workwell.usc.edu/wp-
136	content/uploads/2022/02/WorkWell-Guide-02.08.22.pdf
137	 Healthy dining on campus
138	 Get involved
139	 Contact workwell@usc.edu
140	Sign up for the mailing list:
141	https://usc.qualtrics.com/jfe/form/SV_3kJch0aMfPmCZYq?Q_CHL
142	<u>qr</u>
143	Office of the Chief Information Security Officer - Diane Mouradian, Information
144	Security Governance Manager
145	https://cio.usc.edu/
146	 October is cyber security awareness month
147	o https://trojansecure.usc.edu/cyber-security-awareness-month-2022/
148	 Virtual events are happening throughout the month
149	 Trojansecure.usc.edu
150	 On social media Slack, Instagram, Twitter
151	USC Health Plans - Alice Chen, Assistant Vice President, Health Plans, Budget
152	and Planning Office
153	 https://employees.usc.edu/medical/
154	 Reach out to USC's Health Plans office at healthplans@usc.edu or 213-740-
155	0035.

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- One month shy from open enrollment
 - o A week from this Monday the announcement will go out
- Benefit Assessment and Changes
 - Assessment occurs each year internally and externally and then come up with a list of recommendations for the committee and leadership
 - What's new for 2023
 - Medical premiums increased 3.6-8.3%
 - Nationally 7.8% for PPO and 7.0% for HMO plans
 - Depends on plan you choose
 - Medical plan rates are tiered so that the cost you pay for medical insurance is somewhat proportional to your pay rate
 - Most employees will benefit from the change as they would shift to a lower tier (pay less)
 - 2023 plan benefit addition and changes
 - New and expanded benefits to USC PPO, USC Trojan Care EPO and USC EPO Plus Plans only, excludes HMO Plans
 - Hearing aid services expanding benefit to include all plan members up to @2000 max benefit every 3 years
 - Fertility benefits new lifetime max benefit of \$10,000
 - **Medical Plan Options**



MEDICAL	MEDICAL PLANS OPTIONS (NO CHANGES) We southern Calif		ifornia	
USC PPO	Plan offers the most provider choice, but highest cost. Access to Keck Medicine of USC, Anthem Prudent Buyer/BlueCard nationwide + Program network providers internationally Offers coverage with non-network providers No authorization required to see a specialist	Anthem HMO	An HMO model plan for employees w California This plan provides access to Anthem HMO provider network Requires referral from primary care p specialist No out-of-network coverage (except)	CaliforniaCare hysician to see a
USC Trojan Care EPO	An affordable plan designed for employees who reside in California Offers access to Keck Medicine of USC providers and other selected Anthem providers within six Southern California counties No authorization needed to see a specialist No out-of-network coverage (except for urgent care and emergencies)	Kaiser HMO	An HMO model plan for employees Southern California Requires referral from primary car see a specialist No out-of-network coverage (exceemergencies)	e physician to
USC EPO Plus	 An affordable plan designed for employees residing in California who cover dependents that reside out of state or in Northern California Employees and their covered dependents residing in California have access to Keck Medicine of USC providers and other selected Anthem providers within six Southern California counties Only dependents who reside out of state or in Northern California also have access to select Anthem Prudent Buyer/BlueCard providers No out-of-network provider coverage (except for urgent care and emergencies) 			

2023 DENTAL AND VISION (NO RATE CHANGES)





DENTAL

USC offers two plan choices: Delta Dental, a PPO that has an annual coverage maximum amount; or United Concordia, a dental HMO.

Delta Dental Plan Changes for 2023:

- Annual Maximum: Changing from \$1,500 to \$2,000 per person each calendar year.
- Implant Benefit: Changing \$1,500 lifetime maximum benefit to CALENDAR YEAR maximum. This will be separate from \$2,000 annual maximum dental benefit.

	Delta	Delta Dental		United Concordia	
	Monthly	Biweekly	Monthly	Biweekly	
Employee	\$20	\$10	\$7	\$3.50	
Employee + adult	\$54	\$27	\$15	\$7.50	
Employee + child(ren)	\$45	\$22.50	\$15	\$7.50	
Employee + adult + child(ren)	\$91	\$45.50	\$25	\$12.50	



VISION

Vision Service Plan offers three coverage tiers. You can use Tier 1 USC Roski providers and Tier 2 VSP network providers. Tier 3 (Non-VSP) providers are available at reduced benefits.

Your Cost For Coverage	Monthly
Employee	\$9.64
Employee + adult	\$13.38
Employee + child(ren)	\$13.62
Employee + adult + child(ren)	\$21.96

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HEALTHY CHOICE OFFERINGS (NO CHANGES)



Healthy Choice Offerings for all Benefits Eligible:



HEALTH ASSESSMENT

Employees save up to \$480/year on medical premiums if they complete a health assessment and get a physical https://employees.usc.edu/wellnessbenefit/



TOBACCO CESSATION

PROGRAM

Tobacco Cessation Program with Keck, USC Pharmacy and OT/PT https://www.keckmedicine.org/uscpremier-care/



FITNESS INCENTIVE

Employees get up to \$220 towards eligible fitness activity and/or device www.wageworks.com



FREE FLU SHOTS

Free flu shots in collaboration with USC Pharmacies

https://pharmacies.usc.edu/fluvaccine/



GYM SUBSIDIES

Employees and their dependents save up to 70% on gym and other fitness classes memberships with Gympass gympass.com/us/usc-us

${\sf USC\ PPO, USC\ Trojan\ Care\ EPO\ and\ USC\ EPO\ Plus\ Plan\ Offerings:}$



POPULATION HEALTH

Plan Members get care management services and navigation using Keck Providers

https://www.keckmedicine.org/uscpremier-care/



DIABETES PROGRAM

Plan members get free diabetes supplies, medicines and coaching with Livongo http://www.join.livongo.com/USCTROJA NS/hi



PRIMARY CARE DOCTOR

INCENTIVE

Plan Members get \$10 copay discount if they select a primary care doctor https://hconline.healthcomp.com/usc



MENTAL HEALTH

Plan members get high quality, personalized care for mental and emotional health https://usc.lyrahealth.com/

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HEALTH ASSESSMENT INCENTIVE - REMINDER



To earn your 2023 monthly incentive credit toward your medical plan:

- Complete the online questionnaire (Vitality Health Review) and In-person screening (Vitality Check) before December 16, 2022 to save \$480 in 2023.
- · Note: In-person health screening must be completed through primary care physician visit only



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FREE FLU SHOTS THIS YEAR!



USCPharmacy

Event is Sept. 12, 2022 through Jan. 31, 2023

Appointments are highly recommended but not required.

USC staff and faculty working remotely should contact their healthcare provider to arrange for the flu vaccine.

Note: USC PPO, EPO, EPO Plus members can get their flu shots at any retail pharmacy, or with a primary care doctor at no cost.

For more information visit: Pharmacies.usc.edu/clinic



FITNESS INCENTIVE REMINDER (NO CHANGES)





GET UP TO \$220 REIMBURSEMENT FOR ELIGIBLE **WELLNESS ACTIVITIES** THROUGH WAGEWORKS.

Health**Equity** Wage**Works** .





Learn more and join at: https://www.wageworks.com/









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GET FIT - DISCOUNT MEMBERSHIP (NO CHANGES)





CHOOSE YOUR PLAN UP TO 70% OFF! YOU PAY PER MONTH (PLUS TAX) \$**11.**99 Starter \$40 \$30.⁹⁹ Basic \$70 \$55.99 Bronze \$100 \$89.⁹⁹ Silver \$150 \$159.⁹⁹ Gold Platinum \$350 \$239.⁹⁹ Diamond \$450 \$279.⁹⁹ membership right in your app. **Gympass**

For questions, visit help.gympass.com to find answer to FAQs or chat with a Gympass representative

THREE STEPS TO GET STARTED:

DEGISTED

Create your free account Sign up with your primary work email address on the Gympass App or at gympass.com/us/usc-us. You will also need your 7-digit employee ID number.

CHOOSE YOUR PLAN Find gyms and wellness partners Once activated, the gyms and partners available to you will be displayed when you are logged in.

START USING GYMPASS

Begin exploring the wellness options available Access gyms and studios, sign up for a live class, download a wellness app, or book your first 1:1 virtual personal training session.

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USC University of Southern California DATES TO REMEMBER **FLU SHOTS HEALTH ASSESSMENT** OPEN ENROLLMENT INCENTIVE PROGRAM September 12, 2022 - January 31, October 24 - November 07, 2022 2023 December 16, 2022 More information coming soon on Pharmacies.usc.edu/clinic Complete both steps by this date to save 10/10/22 \$480 in 2023. https://employees.usc.edu/wellnessbenefit/ 14

Please send speaker suggestions to staff.assembly@usc.edu

President's report

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Skipped

Vice President's report

Skipped

Parliamentarian's report

Skipped

The Executive Committee meets the Thursday before the week of the General Meeting.

Staff Retirement Association report

Naomi Martinez

For Emeriti, SRA and other partner events:
 https://emeriti.usc.edu/events/category/emeriti-center-events/

Health Sciences Campus report

Jackie Mardirossian

Covid benefits extended through December 2022

Staff Club Representative

Dr. Liliana Ochoa-Springer

207	Easy to sign up
208	 https://universityclub.usc.edu/
209	
210	Committee Reports
211	Standing Committees' descriptions: https://staffassembly.usc.edu/about/committees/
212	Communications Committee
213	 David Donovan, Chair
214	 Amber Bartlett
215	 Robert Gallegos
216	 George Martinez
217	 Nelida Salazar
218	 Corinne Smith
219	Report
220	 David Donovan is stepping down so we need a new chair
221	 If you are interested, please reach out to Dr. Culpepper
222	 The other members are facilitating a smooth process
223	Compensation and Benefits
224	o Richard Schroth, Chair
225	 Elizabeth Agraz-Sanchez
226	 Arlene Azarraga
227	 Kathleen Bonagofsky
228	 Marc Caballero
229	 Nelida Salazar
230	 Juggy Sandhu
231	 Stella Yeghnanyan
232	Report
233	 Nothing to report at this time
234	 Please reach out to Richard Schroth if you need anything, or
235	if you have suggestions or thoughts.
236	o <u>rschroth@usc.edu</u>
237	 EBAC= Employee Benefits and Compensation Committee
238	 We have three spots on this committee as Staff
239	Assembly
240	 Diversity, Equity, and Inclusion Committee
241	 Nichelle Mitchell-Huizar, Chair
242	 Grace Zamora, Chair
243	o Zarita Abbott
244	o Mayra Abrams
245	 Kevin Corbett

246	o Dawn Kita
247	 Yanara Portero
248	 Kelley Randle
249	Report
250	 National Hispanic Heritage Month
251	 More information to come on additional events
252	 Creating a DEI directory for USC
253	 How to get involved
254	 Compiling a list of staff who are creating
255	diverse, safe, welcoming environments
256	 Email Grace Zamor Kukuk if you have names
257	of people or information about groups that
258	would be a good match for the directory
259	 gracezam@usc.edu
260	 Please also note if on a formal
261	committee or group.
262	 LGBTQ+ History Month events our committee are working
263	on:
264	https://calendar.usc.edu/search/events?event_types%5B%5
265	<u>D=37961480584333</u>
266	 LGBTQ+ Pride faculty and staff social
267	 RECEPTION, HEALTH AND COMMUNITY WELL-BEING /
268	LGBTQ+ STUDENT CENTER
269	 Join fellow USC faculty and staff for appetizers and refreshments at
270	Rock & Reilly's in the USC Village.
271	o 10/12 4pm
272	 Rock and Reillys
273 •	
274	 Erin Jebavy, Chair
275	Dulce Acosta
276	Stacey Arthur
277	Naomi Martinez
278	Holly Nielson
279	Shamae Smith
280	■ Report
281	Committee met two weeks ago
282	 Campuswide sustainability survey results discussed
283	and reviewed
284	 Green week

285		 USC announced they will be obtaining 25% of
286		its power from solar by 2025
287		 The USC football green game is tomorrow zero
288		waste challenge
289		 Virtual conference is coming up for the
290		advancement of sustainability in higher
291		education
292		 Free with registration code
293		 USC solar power news-
294		https://news.usc.edu/202159/solar-power-usc-
295		ladwp-agreement/
296		
297		USC campus sustainability survey results -
298		https://sustainability.usc.edu/survey/
299		
300		Zero Waste "Green Game" details-
301		https://usctrojans.com/sports/2022/9/20/2022-
302		usc-trojans-football-zero-waste-game-
303		challenge-arizona-state-asu-sun-devils.aspx
304		
305		USC Green Week details -
306		https://green.usc.edu/campaigns/green-week/
307		
308		AASHE higher ed sustainability virtual
309		conference registration -
310		https://green.usc.edu/students/attend-aashe-
311		<u>conference/</u>
312		•
313		 CARE - Community Accessibility Restoration &
314		Ecology Challenge microgrant submission
315		information -
316		https://diversity.usc.edu/programs-and-training/
317	 Rights and Responsibilities C 	
318	o Lisa Gallegos, Chair	
319	 Tiffany Andalon 	
320	 Michelle Jones 	
321	Kristine Moe	
322	 Stacy Patterson 	
323	William Yang	
324	■ Report	
	•	

325	 Will be looking into the University's job postings especially
326	salary ranges
327	 Lisa Gallegos will obtain the information from HR
328	 Looking at the onboarding process and will do a survey
329	 Link to the story-
330	https://www.bloomberg.com/news/articles/2022-08-
331	30/california-passes-law-requiring-companies-like-meta-
332	disney-to-post-salary-range
333	Rules and Elections Committee
334	 Bernice Taylor, Co-Chair
335	 Phil Turner, Co-Chair
336	 Lali Acuna
337	 Amanda Decker
338	 April De La Rosa
339	 Jeremy Zuniga
340	Report
341	 No update at this time
342	Scholarship and Awards Committee
343	 Jeanette Villanueva Padilla, Chair
344	 Amber Brown
345	 Ricky Coles
346	 Jackie Mardirossian
347	 Russ Sommer
348	Report
349	 Working on getting nominees and awards together
350	 Looking for more nominations
351	 Please send in nominations!
352	 *We are seeking nominations* Please nominate a USC
353	Staff member for the USC Staff Assembly and University
354	Staff Club Monthly Recognition Award. For more details:
355	https://staffassembly.usc.edu/awards-scholarship/monthly-
356	recognition-scholarships/
357	
358	Are you a full-time TAB eligible USC staff member enrolled
359	(or will be) in a degree program during Fall 2023? Apply for
360	the USC Staff Assembly Scholarship. Due June 1, 2023 at
361	11:45pm For more details:
362	https://staffassembly.usc.edu/scholarships/
363	Staff Engagement and Appreciation Committee

364	o P	lar Sanabria, Co-Chair
365	。 C	ynthia Stender, Co-Chair
366	o S a	am Adams
367	o S a	arah Alexander
368	o S	rephanie Arroyo
369	o Li	sa Gallegos
370	o Iri	na Hernandez
371		Report
372		Brainstorming
373		 Working with university relations on December 2nd to offer
374		support on the UPC campus
375		 Working on pastry social, virtual Halloween costume contest
376		and hot chocolate social
377		 Reach out if you have ideas for events
378		 Suggestion in the chat cider and donuts from Amanda
379		Decker
380	 Transpo 	tation Committee
381	o Li	liana Ochoa-Springer, Chair
382	o A	nabel Diaz
383		ohn DeMartini
384		arah Holdren
385	o D	an Sy
386		Report
387		 Working on a survey to staff to assess what types of
388		transportation people take
389	New Business	
390	None	
391	_	
392	Announcemen	
393	Monday Octobe	er 10 th is Indigenous People's day
394	0 1 11 1	
395	•	s campaign coming soon
396		nnounced soon
397	 Need vo 	
398	•	e interested in participating reach out to:
399		eighbor@usc.edu or to Dawn Kita
400	 Good Ne 	eighbors Campaign- https://sites.usc.edu/goodneighbors/

- Flock of Seaguls concert next week-402 https://calendar.usc.edu/event/a flock of seagulls#.YzcvLurMJPY 403 https://www.eventbrite.com/e/a-flock-of-seagulls-registration-410704818167 404 405
- School of Social Work is hosting an event 406 407 Examining Reproductive Rights: Health Care,
- Culture and Policy Perspectives 408

410 Join us for a screening of the HBO documentary film THE JANES followed by an 411 exclusive panel discussion with the directors - Oscar-nominee Tia Lessin and Emmy-412 nominee Fmma Pildes

414 October 20, 2022 7:15 p.m. 415 Ray Stark Family Theatre

University of Southern California 416

RSVP by October 17 417

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In the spring of 1972, police raided an apartment on the South Side of Chicago 419 where seven women were arrested and charged. The accused had built an 420 underground service for women seeking safe, affordable, illegal abortions. They called 421 themselves Jane. 422

https://docs.google.com/forms/d/e/1FAlpQLScibGuG42gYIPre-M6xd6l0vb48BSuZtEc8ccGmOJXQ5dMEwg/viewform

USC vs. ASU – Saturday, October 1, 7:30PM PT

This year's meeting schedule:

- Oct 28, 2022 09:30 AM Pacific Time (US and Canada)
- Nov 18, 2022 09:30 AM Pacific Time (US and Canada)
- Dec 16, 2022 09:30 AM Pacific Time (US and Canada)\
- Jan 27, 2023 09:30 AM Pacific Time (US and Canada)
- Feb 24, 2023 09:30 AM Pacific Time (US and Canada) 434 435
 - Mar 31, 2023 09:30 AM Pacific Time (US and Canada)
 - Apr 28, 2023 09:30 AM Pacific Time (US and Canada)
 - May 19, 2023 09:30 AM Pacific Time (US and Canada)
 - Jun 30, 2023 09:30 AM Pacific Time (US and Canada)

Please register for the series of meetings via the website and mark your calendars! 440 https://staffassembly.usc.edu/ 441

442	
443	Next General Assembly Meeting Reminder
444	Friday, October 28, 2022, 9:30 – 11:00 AM, Location: Zoom
445	
446	Adjournment:
447	Amanda Decker moved to adjourn the meeting. Jackie Mardirossian seconded. The
448	motion was passed by unanimous voice consent (No-0, Abstain-0). The meeting was
449	adjourned at 11:07 AM PT.
450	
451	Meeting minutes submitted by
452	Shanna Livermore
453	USC Staff Assembly Secretary
454	September 30, 2022